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[New Hampshire Code of Administrative Rules](#)
[Env-Ws 1120](#)

PART Env-Ws 1120 RULES PERTAINING TO THE OPERATION OF YOUTH RECREATION CAMPS

Statutory Authority: RSA 485-A:25

Env-Ws 1120.01 Purpose and Applicability.

(a) The purpose of these rules shall be to provide an environment conducive to promoting and protecting the physical safety and emotional well-being of all campers and staff.

(b) These rules shall apply to all youth camps and shall not apply to day care centers licensed by the New Hampshire department of health and human services.

Source. #221.15, as in effect 8-3-73; as amd by #953, eff 1-1-78; ss by #2872, eff 10-3-84; amd by #3058; eff 7-16-85; EXPIRED: 7-16-91

New. #5408, eff 6-16-92; ss by #5637, eff 6-14-93; amd by #6271, eff 6-25-96; amd by #7065, INTERIM, eff 7-24-99, EXPIRED: 11-21-99

New. #7319, eff 9-1-00

Env-Ws 1120.02 Definitions.

(a) "Camper" means any person enrolled in a youth camp;

(b) "Certified in first responder" means an individual certified by the United States department of transportation in First Responder, a National Highway Traffic Safety Administration, Emergency Medical Services First Responder Training Course of approximately 42 hours, or an individual certified in a nationally recognized course that instructs First Responder providing that its standards are no less stringent than the certification standards of the United States department of transportation;

(c) "Certified in CPR/FPR" means an individual certified by the American Red Cross in Cardiopulmonary Resuscitation for Professional Rescuer or an individual certified in a nationally recognized course that instructs CPR/FPR providing that its standards are no less stringent than the certification standards of the American Red Cross;

(d) "Certified in emergency response" means an individual certified by the American Red Cross in Emergency Response, an approximate 45 hour course or an individual certified in a nationally recognized course that instructs Emergency Response providing that its standards are no less stringent than the certification standards of the American Red Cross;

(e) "Certified in Responding to Emergencies" means an individual certified by the American Red Cross in Responding to Emergencies, an approximate 24 hour course, or an individual certified in a nationally recognized course that instructs Responding to Emergencies providing that its standards are no less stringent than the certification standards of the American Red Cross;

- (f) "Communicable disease" means "communicable disease" as defined in RSA 141-C:2;
- (g) "Day camp" means a youth recreation camp operated for less than 24 hours per day, whether operation is for consecutive or non-consecutive days;
- (h) "Department" means the department of environmental services;
- (i) "Operating" or "operation" means campers are in attendance at a youth camp facility;
- (j) "Overnight camping" means any offsite venture that involves a recreation activity including but not limited to hiking, climbing, biking, canoeing, horseback riding, water activities, camping, and tenting which occurs for the duration of one night or longer;
- (k) "Public Water System" means a "public water system" as defined in Env-Ws 302.02;
- (l) "Reportable disease" means "reportable disease" as set forth in He-P 301.02;
- (m) "Residence camp" means a youth recreation camp operating for 4 or more consecutive 24 hour days, at a place which is continuously or periodically used for camping purposes; and
- (n) "Youth recreation camp" (YRC) means an entity which:
- a. Represents itself using that term;
 - b. Is in operation for at least 10 days per license year for recreational purposes or for a combination of recreation and instruction;
 - c. Services 10 or more campers per day; and
 - d. Includes day camps and residence camps.
- (o) "YRC management" means the person(s) responsible for operating and managing a YRC;

Source. #221.15, as in effect 8-3-73; amd paragraph (a), #1738, eff 4-1-81; ss by #2872, eff 10-3-84; EXPIRED: 10-3-90

New. #5408, eff 6-16-92; ss by #5637, eff 6-14-93, EXPIRED: 6-14-99

New. #7065, INTERIM, eff 7-24-99, EXPIRED: 11-21-99

New. #7319, eff 9-1-00

Env-Ws 1120.03 License Requirements.

- (a) The license to operate a YRC required by RSA 485-A:24 shall be an annual license.
- (b) An application for a license shall be:

(1) Filed with the department by the YRC management at least 30 days prior to the opening of the YRC;

(2) On a form developed pursuant to Env-Ws 1120.04 and provided by the department; and

(3) Accompanied by the fee required by RSA 485-A:24, payable to the state treasurer.

(c) A license shall be granted to an existing or proposed YRC upon receipt by the department of:

(1) The information supplied pursuant to Env-Ws 1120.04;

(2) The required fee;

(3) The results of a current water analysis which shows that the water meets applicable drinking water standards in Env-Ws 300; and

(4) In the case of a proposed YRC, upon successful completion of a pre-season inspection.

(d) The department shall suspend a license after notice and opportunity for a hearing, if it finds that:

(1) The existence of any unapproved conditions in the physical or operating features of a YRC which could affect the health or safety of its occupants; or

(2) A violation of Env-Ws 1120 which could affect the health or safety of its occupants.

(e) Upon determining that the conditions identified in (d), above exists at a YRC, the department shall proceed in accordance with RSA 541-A:30.

Source. #221.15, as in effect 8-3-73; ss by #2872, eff 10-3-84; amd by #3058; eff 7-16-85, EXPIRED: 7-16-91

New. #5637, eff 6-14-93, EXPIRED: 6-14-99

New. #7065, INTERIM, eff 7-24-99, EXPIRED: 11-21-99

New. #7319, eff 9-1-00

Env-Ws 1120.04 Application Information. Each applicant for a YRC license shall provide the following information:

(a) Name of the YRC;

- (b) Location of the YRC by street and municipality;
- (c) Name and summer and winter mailing addresses and telephone numbers of the individual or organization that owns the YRC;
- (d) Name of lakes or rivers, if any, on which the YRC is located;
- (e) Name of the YRC operator;
- (f) Number of persons that the YRC can accommodate, as follows:
 - (1) Number of male campers;
 - (2) Number of female campers; and
 - (3) Number of staff;
- (g) Opening date for the campers;
- (h) Closing date for the campers; and
- (i) Voluntary disclosure statement or documentation of a criminal background check of the owner/operator.

Source. #221.15, as in effect 8-3-73; as amd by #953, eff 1-1-78; ss by #2872, eff 10-3-84; amd by #3058, eff 7-16-85; amd by #3118, eff 9-17-85; EXPIRED: 9-17-91

New. #5408, eff 6-16-92; ss by #5637, eff 6-14-93, EXPIRED: 6-14-99

New. #7065, INTERIM, eff 7-24-99, EXPIRED: 11-21-99

New. #7319, eff 9-1-00

Env-Ws 1120.05 License Certificate Information.

- (a) The department shall issue a license containing the following information:
 - (1) YRC license number as issued by the department;
 - (2) Name of the YRC owner or organization;
 - (3) Citations to appropriate department statutes and rules;
 - (4) Name of the YRC;
 - (5) Location of the YRC by street and municipality;

- (6) Date the department issued the license;
- (7) One year validity statement; and
- (8) Signature of the director of the department's water division or the director's designee.

(b) The license shall be posted in a conspicuous place such as the central YRC office or where camp notices are posted.

Source. #221.15, as in effect 8-3-73; ss by #2872, eff 10-3-84; EXPIRED: 10-3-90

New. #5408, eff 6-16-92; rpld by #5637, eff 6-14-93; ss by #7319, eff 9-1-00

Env-Ws 1120.06 Inspection of YRC Facilities.

(a) Department staff shall inspect each licensed YRC, while the YRC is operating, to determine compliance with Env-Ws 1120.

(b) The department shall issue a written inspection report to the YRC owner which summarizes the inspection, identifies non-compliance with Env-Ws 1120, and lists such deficiencies.

(c) If, after inspection, the department finds that the YRC has not complied with Env-Ws 1120, the department shall reinspect the YRC to determine whether the deficiencies have been corrected.

(d) At the time of the inspection, a YRC shall provide to the department a current map of the camp depicting the locations of utility systems, wells, septic tanks, dry wells, leach fields, and other components of a sewer system.

Source. #221.15, as in effect 8-3-73; as amd by #953, eff 1-1-78; ss by #2872, eff 10-3-84; EXPIRED: 10-3-90

New. #5408, eff 6-16-92; ss by #5637, eff 6-14-93; amd by #6271, eff 6-25-96; amd by #7065, INTERIM, eff 7-24-99, EXPIRED: 11-21-99

New. #7319, eff 9-1-00

Env-Ws 1120.07 Personnel and Staff Qualifications.

(a) Each YRC shall have an owner/operator who is responsible for supervising the YRC program.

(b) A YRC owner/operator shall:

- (1) Be at least 18 years of age;

(2) Have at least 2 seasons of previous administrative or supervisory experience in camping; and

(3) Have no criminal conviction record for which:

a. There is a direct relationship between one or more of the criminal offenses and the applicant's employment as a camp operator; and

b. Employment as a YRC operator would involve an unreasonable risk to the property or to the safety of YRC participants, staff, or the general public.

(c) At least 80 percent of all counselors who will be responsible for supervising campers at a residence YRC shall be at least 18 years of age.

(d) At least 80 percent of all counselors who will be responsible for supervising campers shall be at least 16 years of age at a day camp.

(e) Each program counselor shall attend a comprehensive training program provided by the YRC before the counselor assumes any job responsibilities.

(f) A YRC shall require of all staff, including YRC director(s), and operator(s) the following:

(1) Criminal background checks or voluntary disclosure statements;

(2) Reference checks and verification of previous work, including volunteer history; and

(3) Personal interviews by the YRC operator or the operator's designee.

Source. #221.15, as in effect 8-3-73; as amd by #953, eff 1-1-78; ss by #2872, eff 10-3-84; amd by #3058, eff 7-16-85; EXPIRED: 10-3-90

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New. #7065, INTERIM, eff 7-24-99, EXPIRED: 11-21-99

New. #7319, eff 9-1-00

Env-Ws 1120.08 Buildings, Sleeping Quarters, and Equipment.

(a) All buildings, tents, vehicles, and grounds shall be maintained in good repair to ensure

safe and sanitary conditions.

(b) All new buildings shall meet the code of the Building Official and Code Administrators (BOCA) and the National Fire Protection Association (NFPA) codes as adopted by the department of safety.

(c) Sleeping quarters in buildings shall meet the following criteria:

(1) Sleeping units shall be arranged to provide a minimum floor area ratio of 40 square feet per single bunk and 60 square feet per double bunk;

(2) Suitable protection shall be provided against insects; and

(3) A distance of at least 6 feet shall be provided between the heads of sleepers and at least 30 inches between beds or bunkbeds.

(d) Ventilation in sleeping quarters, kitchens, dining rooms, and mess halls shall provide a movement of air to assure the comfort and protection of the occupants.

(e) Doors, windows, and other outer openings of kitchens, dining rooms, food storage rooms, and mess halls shall be screened with a mesh having at least 18 strands by 16 strands per square inch in all but the following circumstances:

(1) First floor windows when being used for emergency egress;

(2) Doors which are opened for normal or emergency ingress or egress; and

(3) Any other time when such openings are left ajar for a specific purpose at such times of the day or seasons of the year so as not to pose a significant insect vector into the affected rooms.

(f) Any permanent buildings in which persons are housed shall provide an exit(s) in the case of fire pursuant to RSA 153:5 and Saf-C 6000. A ladder shall not be considered as an adequate means of escape from a second story or higher.

(g) At least one means of egress from any level above or below an exit discharge shall be:

(1) An enclosed interior stairway;

(2) An exterior stairway; or

(3) A fire escape.

(h) All sleeping quarters located above the first floor, and all sleeping quarters with an occupancy of more than 12 persons, shall have at least 2 means of egress.

(i) At least one operating automatic fire warning device per sleeping area shall be required pursuant to RSA 153:10-a and Saf-C 6000.

(j) At least one fire extinguisher shall:

(1) Be located within a 300 foot radius in which campers or staff sleep; and

(2) Be located on the wall.

(k) All fire extinguishers shall:

(1) Be inspected, accessible, and properly tagged prior to YRC opening for seasonal YRC, and annually for year round camps, and immediately prior to opening for seasonal camps; and

(2) Have their locations clearly marked.

(l) Each YRC owner, or designee, shall notify the local police, fire and rescue departments when the YRC opens for operation.

Source. #221.15, as in effect 8-31-73; as amd by #953, eff 1-1-78; ss by #2872, eff 10-3-84; amd by #3058, eff 7-16-85, EXPIRED: 7-16-91

New. #5637, eff 6-14-93, EXPIRED: 6-14-99

New. #7065, INTERIM, eff 7-24-99, EXPIRED: 11-21-99

New. #7319, eff 9-1-00

Env-Ws 1120.09 Water Supply.

(a) Water supplied to YRC for drinking, food preparation, and cleanup shall comply with Env-Ws 300.

(b) No cross-connection shall exist between approved and unapproved sources of water supply. Fixtures shall be so constructed as to involve no interconnections and no hazard of back-siphonage.

(c) All plumbing shall conform to the applicable requirements of Plu 702.

(d) Drinking water sources shall be located to avoid contamination from buildings or wastewater disposal, and the water sources shall be constructed so as to prevent the entry of unfiltered surface water.

(e) Drinking water shall not be removed from a source by dipping or drawing by a bucket.

(f) The distance between the YRC water supply and sanitary waste disposal shall meet the criteria set forth in Env-Ws 372.13 unless a waiver is granted by the commissioner. Criteria for such a waiver shall be those specified in Env-Ws 1001.02.

(g) A YRC that is considered a public water supply as defined in Env-Ws 302.02, shall have its drinking water analyzed pursuant to Env-Ws 321-329 in accordance with the sampling schedule set forth in Env-Ws 325.

(h) A YRC that is not considered a public water supply as defined in Env-Ws 302.02, shall have its drinking water analyzed for bacteria:

- (1) Within 30 days prior to the opening date of the YRC operating season; and
- (2) At least once during the YRC operating season.

(i) The analyses required in (g) and (h) above, shall be conducted by a laboratory certified by the department pursuant to Env-C 300.

(j) Where a water disinfection process is required to comply with Env-Ws 300, accurate daily reports on the operation thereof shall be maintained and shall be open to examination at any time by the department. A YRC shall provide and maintain adequate testing equipment in order that the required daily tests can be properly recorded.

(k) The daily report identified in (j) above, shall contain the following information:

- (1) Name of the YRC;
- (2) EPA number identifying the public water system;
- (3) Source of water supply and yield;
- (4) Type of treatment;
- (5) Type of test being performed;
- (6) Date and time of testing;
- (7) Test results; and
- (8) Name of the person performing test.

(l) The camp shall submit the information required in (k) above at least 30 days before commencing YRC operations.

(m) Drinking water fountains shall comply with Plu 700.

Source. #5637, eff 6-14-93, EXPIRED: 6-14-99

New. #7065, INTERIM, eff 7-24-99, EXPIRED:
11-21-99

New. #7319, eff 9-1-00

Env-Ws 1120.10 Swimming Pools and Beaches.

(a) Waters used for swimming shall meet at least Class B criteria as specified in RSA 485-A:8 and the requirements of Env-Ws 430 through Env-Ws 438.

(b) A beach at a camp shall meet the following criteria:

- (1) The shore shall be free of litter;

(2) Domestic animals shall be prohibited from the beach and swimming area;

(3) Detergents, personal bathing, and vehicle washing shall be prohibited in the swimming area;

(4) Diving boards shall be firmly affixed to a dock or float and the top surface shall be slip-resistant;

(5) A first-aid kit which shall be equipped with such items as lifeguard staff deem necessary to address emergency situations that would occur at the waterfront;

(6) Docks, floats, and platforms shall be maintained in good repair;

(7) All water activities shall be permitted only under the supervision of an American Red Cross certified lifeguard;

(8) There shall be one certified lifeguard for every 25 bathers and the ratio of counselors/staff and lifeguards to campers participating in water activities shall be 1:10 or less;

(9) A safety accounting system for supervising and checking bathers shall be in place;

(10) During non-instructional time, a check of bathers shall be made at least every 15 minutes and referenced against the safety accounting system;

(11) There shall be supervised entrances and exits and a lifeguard station providing an unobstructed view of the swimming area; and

(12) A lost swimmer plan detailing procedures to be followed in an emergency shall be in place.

(c) A swimming pool at a youth camp shall meet the following criteria:

(1) Plans for constructing artificial pools shall be approved by the department prior to installation pursuant to Env-Ws 1100;

(2) Operation of all pools shall comply with Env-Ws 1100;

(3) Access to the pool shall be controlled by a fence or other physical barrier;

(4) Water depths shall be clearly marked;

(5) Pool rules shall be posted in a visible location near the pool;

(6) A first-aid kit shall be readily available, which shall be equipped with such items as lifeguard staff deem necessary to address emergency situations that

would occur;

(7) Rescue equipment, which includes, but is not limited to backboards, rescue tubes, and reaching devices shall be readily available;

(8) Diving boards shall be firmly affixed and the top surface shall be slip-resistant;

Source. #221.15, as in effect 8-31-73; as amd by #953, eff 1-1-78; ss by #2872, eff 10-3-84; amd by #3058, eff 7-16-85, EXPIRED: 7-16-91

New. #5637, eff 6-14-93, EXPIRED: 6-14-99

New. #7065, INTERIM, eff 7-24-99, EXPIRED: 11-21-99

New. #7319, eff 9-1-00

Env-Ws 1120.11 Toilet Facilities.

(a) Toilet facilities shall:

(1) Include one toilet for every 10 persons in a resident YRC;

(2) Include one toilet for every 30 persons in a day YRC;

(3) Be located, constructed, and maintained to ensure safe and sanitary conditions; and

(4) Contain at least one toilet with door or curtain for privacy.

(b) Toilet facilities for males may substitute 1/3 of the toilets with urinals.

(c) Floors and walls in toilet facilities shall be sealed with polyurethane or paint up to a height of not less than 48 inches.

(d) Badly worn or chipped toilet seats shall be repaired or replaced.

(e) Toilet facilities shall be provided with a supply of toilet paper at all times.

(f) A sink for handwashing with soap and towels shall be available within or immediately outside the toilet facility.

(g) Privies shall meet the following conditions:

(1) The privy shall be constructed in accordance with Env-Ws 1022.01;

(2) Privies shall be located at least 100 feet from of any place where food is prepared or served, at least 75 feet from of any lake, pond, or stream, and at least 200 feet above or in direct line of drainage thereto of any well or spring;

(3) The privy's pit shall not be filled to within one foot of the surface of the ground;

(4) The excreta shall be covered daily with lime or other suitable agent to eliminate insects and odors;

(5) The materials for liming and disinfection shall be near in the privy and readily available;

(6) The privy and the pit shall be made fly-tight and provided with self-closing lids;

(7) Clean and sanitary conditions shall be maintained at all times; and

(8) Privy contents shall be removed as often as necessary and disposed of in accordance with Env-Ws 1600.

(h) Chemical toilets shall be maintained and pumped by a septage hauler licensed in accordance with Env-Ws 1600.

Source. #221.15, as in effect 8-31-73; as amd by #953, eff 1-1-78; ss by #2872, eff 10-3-84; amd by #3058, eff 7-16-85, EXPIRED: 7-16-91

New. #5637, eff 6-14-93; amd by #6271, eff 6-25-96; amd by #7065, INTERIM, eff 7-24-99, EXPIRED: 11-21-99

New. #7319, eff 9-1-00

Env-Ws 1120.12 Sewage Disposal Facilities. All sewage facilities shall comply with Env-Ws 1000.

Source. #221.15, as in effect 8-31-73; as amd by #953, 1-1-78; ss by #2872, eff 10-3-84, EXPIRED: 10-3-90

New. #5637, eff 6-14-93, EXPIRED: 6-14-99

New. #7065, INTERIM, eff 7-24-99, EXPIRED: 11-21-99

New. #7319, eff 9-1-00

Env-Ws 1120.13 Garbage and Waste Disposal and Toxic Chemical Storage.

(a) Garbage and refuse shall be kept in durable, easily cleanable, insect-proof and rodent-proof containers that do not leak and do not absorb liquids. Plastic bags or wet-strength paper bags may be used to line these containers inside the food service establishment.

(b) Containers stored outside the establishment, and dumpsters, compactors and compactor systems shall be:

(1) Easily cleanable;

(2) Provided with tight fitting lids, doors or covers; and

(3) Kept covered when not in actual use.

(c) In containers designed with drains, drain plugs shall be in place at all times, except during cleaning.

(d) Cleaning and toxic materials shall:

(1) Be stored in properly labeled and safe containers;

(2) Be stored in an area separate from food; and

(3) Be used by or under the supervision of the YRC.

Source. #221.15, filed 12-27-73, as in effect 8-31-73; ss by #2872, eff 10-3-84, EXPIRED: 10-3-90

New. #5637, eff 6-14-93, EXPIRED: 6-14-99

New. #7065, INTERIM, eff 7-24-99, EXPIRED: 11-21-99

New. #7319, eff 9-1-00

Env-Ws 1120.14 Food and Food Preparation.

(a) The sanitary storage, handling, protection and service of all food supplies, including refrigeration of perishable products, shall comply with He-P 2300.

(b) Food subject to deterioration shall be kept at an internal temperature of 41° F, 5° C, or below or at an internal temperature of 140° F, 60° C, or above during display and serving, except that rare roast beef shall be held for serving at a temperature of at least 130° F, 54.4° C, as specified in He-P 2304.08. A food thermometer shall be used to determine that the above temperatures are achieved.

(c) A walk-in cooler shall have:

(1) Items stored on shelves or on pallets, or stored at least 6 inches above the floor;

(2) Any food stored in cartons and trays, not placed directly on cooler or freezer floors;

- (3) Walls, ceilings, and permanent shelving sealed with a non-peeling coating which is easily cleaned;
 - (4) A thermometer placed conspicuously in the warmest part of the cooler; and
 - (5) Where consistent with the design, water from the cooling unit drain outside the cooler and not drain directly on to the cooler floor.
- (d) Kitchen employees shall use hair restraints to prevent hair from contacting food or food service items.
- (e) Smoking shall be prohibited during food preparation and serving.
- (f) Kitchen employees shall wash their hands prior to preparing and serving food.
- (g) No person shall prepare food if that person has or is suspected of having a disease that can be spread by food handling as specified in He-P 2305.01(b).
- (h) The kitchen and dining hall shall be kept clean at all times.
- (i) Food shall be protected from potential contamination, including but not limited to, dust, insects, rodents, and unclean equipment while being:
- (1) Stored;
 - (2) Prepared; and
 - (3) Served.
- (j) Fly paper shall not be used in the kitchen.
- (k) Food shall be safe for human consumption.
- (l) All food service areas with hot and cold running water shall have:
- (1) Hand cleaner; and
 - (2) Towels; or
 - (3) Air dryers.
- (m) The YRC shall provide hand cleaner in food service areas that do not provide hot and cold running water.

Source. #221.15, filed 12-27-73, as in effect 8-31-73; as amd by #953, eff 1-1-78; amd by #1919, eff 1-13-82; ss by #2872, eff 10-3-84; amd by #3058, eff 7-16-85; amd by #3118, eff 9-17-85, EXPIRED: 9-17-91

New. #5637, eff 6-14-93; amd by #6271, eff 6-25-96; amd by #7065, INTERIM, eff 7-24-99, EXPIRED: 11-21-99

New. #7319, eff 9-1-00

Env-Ws 1120.15 Milk and Cream.

(a) Milk and cream and mixed milk drinks supplied to campers shall be produced and handled in accordance with HeP-2303 and HeP-2304, and applicable federal regulations.

(b) Only pasteurized milk and cream shall be used.

(c) Milk and milk products for drinking purposes shall be provided to the consumer:

(1) In an unopened, commercially-filled individual serving carton, bottle, or other package; or

(2) From a commercially-filled bulk container stored in a mechanically refrigerated dispenser.

(d) Where a bulk dispenser for milk and milk products is not available and portions of less than one-half pint are required for mixed drinks, cereal, or dessert service, milk and milk products may be poured from a commercially-filled container.

(e) Pitchers shall not be used to serve milk.

(f) All milk that has been served, but not consumed, shall be discarded.

Source. #221.15, as in effect 8-31-73; amd by #1919, eff 1-13-82; ss by #2872, eff 10-3-84, EXPIRED: 10-3-90

New. #5637, eff 6-14-93; amd by #6271, eff 6-25-96; ss by #7319, eff 9-1-00

Env-Ws 1120.16 Dishwashing.

(a) Following each use, all reusable eating, drinking, and serving utensils, including cups, glasses, dishes, spoons, forks, and knives, and preparation equipment shall be:

(1) Cleansed by washing with use of a cleaning agent in water of not less than 130° F, 54.4° C; and

(2) Sanitized or disinfected by:

a. Scalding, by thorough drenching with water of not less than 170° F, 77° C, at point of contact with dishes; or

b. Complete immersion of the article for not less than 2 minutes in a cold chlorine

solution of not less than 100 parts per million of available chlorine.

(b) Where hot water is used as the sanitizing agent for washed dishes, a thermometer shall be provided by the YRC to measure and indicate the temperature of the wash and rinse water before and during washing. This thermometer shall be located in close proximity to the washing area.

(c) Washing, rinsing, and sanitizing shall be conducted pursuant to He-P 2308.03.

(d) Following sanitization or disinfection, the article shall be set on a sanitary drain rack to air dry. Glasses shall not be wiped dry with towels or other products.

(e) Towels shall not be used to drain or dry equipment, utensils, or dishes.

Source. #221.15, as in effect 8-31-73; amd #1919, 1-13-82; ss by #2872, eff 10-3-84, EXPIRED: 10-3-90

New. #5637, eff 6-14-93, EXPIRED: 6-14-99

New. #7065, INTERIM, eff 7-24-99, EXPIRED: 11-21-99

New. #7319, eff 9-1-00

Env-Ws 1120.17 Fire Safety.

(a) A fire suppression system and hood shall be installed over deep fryers and stoves with open flame grills.

(b) Electrical outlets installed near water sources shall be ground fault interrupter (GFI) protected.

(c) At least one "ABC" type fire extinguisher shall be installed and suspended from the wall in the kitchen area not immediately adjacent to the stove, and clearly marked.

(d) Ovens shall be properly ventilated.

(e) Smoke detectors shall be installed in:

(1) Dining halls;

(2) Assembly halls; and

(3) Sleeping quarters.

Source. #221.15, as in effect 8-31-73; as amd by #953, eff 1-1-78; amd #1919, eff 1-13-82; ss by #2872, eff 10-3-84; amd by #3058, eff 7-16-85, EXPIRED: 7-16-92

New. #5637, eff 6-14-93; amd by #6271, eff 6-25-96; amd by #7065, INTERIM, eff 7-24-99, EXPIRED: 11-21-99

New. #7319, eff 9-1-00

Env-Ws 1120.18 Overnight Camping.

(a) Camp staff supervising overnight camping shall carry a first aid kit which shall be equipped with such items as the YRC health staff deems necessary to address emergency situations that would occur;

(b) At least one camp staff person on an overnight trip shall be certified in American Red Cross Community First Aid and Safety, an approximate 10 hour course, or shall be certified in any other nationally recognized course that teaches Community First Aid and Safety so that the standards are no less stringent then the Community First Aid and Safety course offered by the American Red Cross.

(c) On overnight camping trips involving boating or swimming, at least one camp staff shall be certified as a lifeguard by the American Red Cross or shall be certified in an equivalent nationally recognized course so that the standards are no less stringent than the lifeguard course offered by the American Red Cross, unless such a certified party is already at the site.

(d) Drinking water obtained from sources such as streams, wells, and pumps during the trip shall be considered as unsafe and shall be:

(1) Disinfected by adding chlorine or iodine;

(2) Filtered by the use of a drinking water filtration device intended to remove microorganisms; or

(3) Disinfected by achieving a rolling boil for one minute.

Source. #221.15, as in effect 8-31-73; ss by #2872, eff 10-3-84, EXPIRED: 10-3-90

New. #6637, eff 6-14-93; ss by #6271, eff 6-25-96; ss by #7319, eff 9-1-00

Env-Ws 1120.19 Required Health Staffing.

(a) In a day camp during the time of operation, there shall be:

(1) A staff member who is certified in CPR/FPR, and a staff member who is certified as an Emergency Medical Technician (EMT), who may be the same person; or

(2) A staff member who is certified in CPR/FPR, and a staff member who is certified by the American Red Cross in Responding to Emergencies, who may be the same person; or

(3) A staff member who is certified in CPR/FPR, and a staff member who is certified by the United States department of transportation as a First Responder, who may be the same person; or

(4) A staff member who is certified in CPR/FPR and a staff member who is certified by the American Red Cross in Emergency Response who may be the same person; or

(5) A staff member who is certified in CPR/FPR and a staff member who is a registered nurse, licensed practical nurse, or a physician who may be the same person.

(b) A staff member certified in CPR/FPR shall renew such certification annually.

(c) A staff member certified in a course identified in (a) above, other than CPR/FPR, shall renew his or her certification every 3 years.

(d) A residence camp where the number of campers and staff is no greater than 75, shall comply with the requirements in (a) above except that the health staff shall be in the camp at all times the camp is operating.

(e) In a residence or day camp that is operated for campers who are physically or mentally disabled, and in a residence or day camp where the total number of campers and staff is at any time greater than 75, there shall be in the camp at all times the camp is operating, at least one of the following:

(1) A New Hampshire registered nurse who is experienced in assessing health conditions in children and who meets the requirements of (a)(2) above;

(2) A New Hampshire licensed practical nurse, who is experienced in assessing health conditions in children and meets the requirement of paragraph (a)(2) above;

(3) A New Hampshire licensed physician;

(4) A New Hampshire licensed physician's assistant who shall provide a copy of the written agreement with a New Hampshire licensed physician to the YRC; or

(5) A New Hampshire advanced registered nurse practitioner (ARNP).

(f) The health staff identified in (e)(1) through (e)(5) above, shall post their New Hampshire licenses in a conspicuous location in the infirmary.

Source. #221.16-18, as in effect 8-31-73; ss by #2872, eff 10-3-84, EXPIRED: 10-3-90

New. #5637, eff 6-14-93, EXPIRED: 6-14-99

New. #7065, INTERIM, eff 7-24-99, EXPIRED: 11-21-99

Env-Ws 1120.20 Other Health Requirements.

(a) All residence YRC shall:

(1) Provide 24-hour per day, 7-day per week on-call medical service and supervise all first aid and health services in the YRC between the YRC management and:

- a. A NH licensed physician; or
- b. A hospital emergency service;

(2) Issue guidelines signed by the physician to the person responsible for first aid service to be followed in the absence of the physician;

(3) Post the contracts identified in (1) and (2) above in a conspicuous place in the infirmary;

(4) Provide a telephone or other means of emergency communication in the YRC, or ensure that such communication is available within 10 minutes travel time from the YRC;

(5) Provide the following first aid related items:

a. A first aid cabinet which shall be:

1. Kept fully equipped at all times with such items as health staff deem necessary to address health issues at a YRC; and

2. If containing medications, shall be locked when not in use;

b. A backboard with head blocks and straps and proper immobilization equipment, such as straps, cervical collar, or blankets, which shall be readily accessible in the camp at all times; and

c. At least one first aid day kit as specified in Env-Ws 1120.18(a).

(b) The YRC shall provide for any needed isolation facilities.

(c) Where the YRC provides an infirmary building or room, such quarters shall be isolated from the regular living and sleeping quarters to insure both quiet to the patient and safety to others and shall not be used for any other purposes.

(d) All medications or prescription drugs, including refrigerated items, shall be kept in a locked container.

(e) The necessary certifications for all camp personnel in accordance with these rules

shall be on file or posted in the office or infirmary and available to the department during normal business hours.

(f) If a physician licensed to practice in New Hampshire and meeting the requirements of Env-Ws 1120.19(a) above is in residence at and employed by a YRC, the requirements of (a)(1) and (2) shall be deemed to have been met.

(g) All camps shall ensure that health personnel employed by the YRC comply with Lab 1403.09, regarding vaccination, protective equipment and training to reduce the risk of exposure to blood-borne pathogens.

(h) The YRC shall implement a sharps disposal pursuant to Env-Wm 2604.

Source. #5637, eff 6-14-93, EXPIRED: 6-14-99

New. #7065, INTERIM, eff 7-24-99, EXPIRED: 11-21-99

New. #7319, eff 9-1-00

Env-Ws 1120.21 Communicable Diseases Isolation and Reporting.

(a) All cases of reportable communicable disease occurring in a YRC shall be reported pursuant to He-P 301.03. Where a non-resident physician is in attendance, this shall be the duty of the YRC management or health staff.

(b) The report identified in (a) above, shall include the name and home address of any individual in the YRC known to have or suspected of having such disease.

(c) A patient with a communicable disease shall be placed in isolation and not leave or be removed from strict isolation without permission of the YRC health staff.

Source. #5637, eff 6-14-93, EXPIRED: 6-14-99

New. #7065, INTERIM, eff 7-24-99, EXPIRED: 11-21-99

New. #7319, eff 9-1-00

Env-Ws 1120.22 Reporting of Other Illnesses. When an outbreak of suspected food poisoning or other unusual prevalence of any illness occurs in which headache, muscle stiffness, general malaise, fever, diarrhea, sore throat, vomiting or jaundice is a prominent symptom,, the YRC or health staff shall immediately report the existence of such an outbreak or disease pursuant to He-P 300.

Source. #5637, eff 6-14-93, EXPIRED: 6-14-99

New. #7065, INTERIM, eff 7-24-99, EXPIRED: 11-21-99

Env-Ws 1120.23 Physical Examination Prior to Admission.

(a) Each camper and staff member entering YRC shall provide a health history and statement of health status prepared by a physician, doctor of osteopathy, advanced registered nurse practitioner, or a physician's assistant prior to attending a YRC. This statement shall include a certification that the physical examination has been completed within 2 years prior to YRC entrance. The form "Health Memorandum for Schools and Camp" published by the American Academy of Pediatrics shall be sufficient for this statement.

(b) Unless exempted in accordance with RSA 141-C:20-c, every camper and staff member born after December 31, 1956, shall provide documentation, in accordance with paragraph (d) below, of immunization against measles.

(c) Unless exempted in accordance with RSA 141-C:20-c, every camper and staff member regardless of age shall provide documentation in accordance with (d) below, consistent with He-P 301.14, of immunization against hepatitis B, mumps, rubella, polio, tetanus, and diphtheria.

(d) The following documents required by (b) and (c) above shall be presented to camp management prior to entry into a YRC:

(1) Documentation of at least the initial immunization against hepatitis B for children born on or after January 1, 1993;

(2) A record of immunization for measles which requires one dose of measles vaccine on or after the first birthday with the second dose separated from the first dose by at least 28 days for those children age appropriate 7-12th grade or laboratory evidence of immunity;

(3) For mumps, documentation of one dose of live mumps vaccine received on or after the first birthday or laboratory evidence of immunity or physician documentation of mumps disease;

(4) For rubella, documentation of one dose of live rubella vaccine received on or after the first birthday or laboratory evidence of immunity;

(5) For polio, documentation of a minimum of 3 doses of polio vaccine, plus a fourth required if the third was before the age of 4, except that a polio vaccine shall not be required for persons over 18 years of age who do not have documentation of previous immunization;

(6) For tetanus and diphtheria, documentation of a minimum of 3 doses of tetanus/diphtheria toxoid, with one tetanus booster being given within the last 10 years; and

(7) For tuberculosis, Mantoux skin test documentation, the YRC medical staff shall develop a policy which takes into consideration the latest revision of the tuberculosis control program tuberculosis skin testing recommendations for schools

and day care centers, from the department of health and human services, bureau of communicable disease, unless superseded by legislation or administrative rule which mandates the protocol for screening for this disease.

(e) YRC management shall retain all documentation required by (b), (c) and (d) above for no less than 2 years.

Source. #7319, eff 9-1-00

APPENDIX

RULE NUMBER	STATE AND/OR FEDERAL STATUTE
Env-Ws 1120.01 and .02	RSA 485-A:23
Env-Ws 1120.03 - .05	RSA 485-A:24
Env-Ws 1120.06 - .11	RSA 485-A:24
Env-Ws 1120.12	RSA 485-A:26
Env-Ws 1120.013 - .22	RSA 485-A:24
Env-Ws 1120.23	RSA 485-A:26